

**SWIFT COUNTY SOIL AND WATER CONSERVATION DISTRICT  
MINUTES FROM THE December 15, 2017 BOARD MEETING**

The regular meeting of the Swift County SWCD was held in the FSA Building Conference Room, Benson Minnesota December 15, 2017.

**MEMBERS PRESENT:**

President – Dale Schlieman  
Vice President – Mark Weimerskirch  
Secretary – Clinton Schuerman  
P & I – Carl Ahrndt

ABSENT: Treasurer - Orvin Gronseth

**OTHERS PRESENT:** Ed Peterson County Commissioner, Sheri Gades SWCD, Andy Albertsen SWCD.

Meeting was called to order at 8:00 A.M. by President – Dale Schlieman

**Motion was made by Schuerman seconded by Ahrndt to approve the Agenda and Secretary Report.**

**Affirmative: All Motion carried.**

**Old Business:**

**Tree Building:** All framed up just waiting for the tin.

**Water Festival:** We have money set aside from the 2018 Local Capacity Grant to cover the costs. How do we want to take this on and do it ourselves? Will do more research and bring back to next meeting.

**Technician 2 Position:** We have received 4 applications so far.

**New Business:**

**New computer:** The computer that Andy has is old and needs to be replaced. It has been acting up frequently and to fix it would be a waste since it cannot have Windows 10 put on it. The whole system will be changing over to Windows 10 shortly. We are looking at a laptop like the one the Andy had to start with.

**Motion was made by Schuerman seconded by Weimerskirch to approve the purchase of a new laptop for Andy.**

**Affirmative: All Motion carried.**

**Aaron Koosmann Cost Share:** Close out for Aaron Koosmann State Cost Share Contract 2016-02. This was a Grade Stabilization in Hegbert Section 13. Total cost was \$43,735.00 which was funded by EQIP for \$23,171.00 and we paid \$9,630.25, and the landowner paid \$10,933.75.

**Motion was made by Weimerskirch seconded by Ahrndt to approve the close out of the Aaron Koosmann State Cost Share 2016-02 for the amount of \$9,630.25.**

**Affirmative: All Motion carried.**

**Control Consulting Partnership:** We are working with Swift, Chippewa and Big Stone SWCDs to enter into an agreement with Control to provide training for technical certification. This would provide the training needed for each District to receive their technical certification to be able to sign off on projects that require it. Andy will be meeting with them to work out the agreement

**Credit Card:** We would like to get a credit card with Andy added to it. That way if he is at meetings he can use it without Sheri being there.

**Motion was made by Weimerskirch seconded by Ahrndt to approve Andy being added as a card user and have a card with his name.**

**Affirmative: All Motion carried.**

**District Technician – Andy Albertsen:**

- The 2017 deadline has pasted and we have 12 parcels & 12 landowners left.
- Attended the 1<sup>st</sup> and 2<sup>nd</sup> reading of the Swift County Ordinance.
- Working with Rick on WASCOB for Pat Ascheman.
- Drywood Creek project we are doing a partial payment of \$49,201 so that the contractor is paid for the work completed so far.
- Pomme de Terre – Phase 2 of the WRAPS
- Chippewa River – Working on the JPA and MOA for commissioners and supervisors.
- Will discuss whether to pursue 1W1P next year.
- Water Plan – Possible rain garden projects at the KMS & Benson schools and possibly Court House.
- Pope-Swift Cooperative Weed Management Area – Was not funded this year.
- Lake Hassel Plan – There was a meeting on Nov 30<sup>th</sup> to go over the plan to construct a water control structure. This structure would have the ability to draw down the lake and redo the fish barrier.

**NRCS – Jeff Hellemann:**

- 7- 1026 on file to be done
- CRP is caught up
- CSP – 9 payments for 2017 and 16 for 2018
- EQIP – Rick is handling all the plans coming in.
- Reviewed the Affirmation for Civil Rights Responsibilities for Partners and had each Board member sign.

**Financial Report:**

Reviewed deposits, bills to be paid.

**Motion was made by Schuerman seconded by Ahrndt to approve the Treasurer’s report subject to audit and pay bills.**

**Affirmative: All            Motion carried**

**Employee Reviews:** After meeting with each of the staff and going over their reviews the Board decided to increase the salary’s as follows: Andy \$22 per hour and Sheri \$19 per hour. Also Andy will be the District Manager now. The new employee will be the technician.

**Motion was made by Schuerman seconded by Ahrndt to approve the pay raise and the new title of District Manager for Andy.**

**Affirmative: All            Motion carried**

Next meeting is scheduled for **January 11<sup>th</sup>, 2018** at 8:00 am.

**APPROVED:**

\_\_\_\_\_ **DATE**

\_\_\_\_\_ **SECRETARY**